



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY _

TO : **Prospective Service Provider**
FROM : **SCM /STORES**
DATE : **17/06/2025**
ENQUIRIES : **STORES**
TELEPHONE : **015 780 6361/62**
REF : **RFQ 7852**

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **25/06/2025 At 12H00**

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
	PLANT LIST		
20	Brunfelsia sp-4l bag		
20	Roebelia sp-4l bag		
20	Bromelia sp-4l bag		
20	Philedendron sp-4l bag		
10	Hibiscus sp-4l bag		
20	Bulbine sp-4l bag		
30	Croton sp-4l bag		
10	Strelitzia reginae- 4l bag		
10	Strelitzia juncea- 4l bag		
20	Palm chrylisadocarpous/lutescens		
10	Ficus elastica ruby 30cm pot		
2	Spatyphyllum sensation 30cm pot		
10	Spatyphyllum sensation 18cm pot		
10	Ponytail sp- 4l bag		

Please number your quotes (Your Ref no)

The following conditions will apply:

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer.*
- *The municipality retains the prerogative to reject any quotes it deems to be excessive*

- *A firm delivery period must be indicated.*
- *Tax Clearance Pin*
- *A service provider be registered with central supplier database (CSD)*
- *Completed MBD4 (Declaration of Interest) Form*
- *Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for Objective goals)*
20 is further evaluated : 20 for 100% Black owned;
18 for at least 51% Black owned; and
14 for Less than 51% Black owned